

Senate Concurrent Resolution No. 41

Adopted in Senate September 12, 2001

Secretary of the Senate

Adopted in Assembly September 14, 2001

Chief Clerk of the Assembly

This resolution was received by the Secretary of
State this _____ day of _____, 2001,
at _____ o'clock __M.

Deputy Secretary of State



RESOLUTION CHAPTER _____

Senate Concurrent Resolution No. 41—Relative to state employee merit awards.

LEGISLATIVE COUNSEL'S DIGEST

SCR 41, Soto. State employee merit awards.

This measure would request that merit award payments, authorized by the Department of Personnel Administration, be made to specified individuals whose proposals have resulted in annual savings and net revenue gain to the state.

WHEREAS, Section 19823 of the Government Code authorizes the Department of Personnel Administration to make awards to current or retired state employees who propose procedures or ideas that are subsequently adopted and placed in effect that will result in eliminating or reducing state expenditures or improving state operations; and

WHEREAS, Any award granted under Section 19823 of the Government Code that is larger than \$5,000 must be approved by concurrent resolution of the Legislature; and

WHEREAS, Processing, or intake, of newly committed inmates at correctional reception centers at the Department of Corrections involves a lengthy procedure of interviewing the inmate, dictating and transcribing a report, and completing the Institutional Staff Recommendation Summary (ISRS) report; and

WHEREAS, In the past 10 years, there has been a 122-percent increase in the volume of inmates processed through reception centers; and

WHEREAS, Joseph Beatty suggested and developed a computer program that automated the ISRS report, thereby reducing the time required to interview inmates, complete the ISRS, and place the inmate into a facility; and

WHEREAS, The department realized a first-year savings of \$484,260 based on the reduction of the intake processing time from three to five days per newly committed inmate to one day; and

WHEREAS, As a result of these savings, it is unnecessary to appropriate funds for payment of the award to Mr. Beatty; and



WHEREAS, Unemployment Continued Claim Forms (DE 4581s) often are damaged and cannot be scanned by the optical character reader and must be sent by mail, causing a delay in processing the payment of unemployment insurance wages; and

WHEREAS, Four hours a day was required to prepare and mail up to 108 bags of unscannable materials at a cost of 78 cents to \$5.00 a bag; and

WHEREAS, Darlene Miller suggested that the Employment Development Department revise the DE 4581 process by streamlining the handling of the forms and transmitting by facsimile all unscannable material; and

WHEREAS, The streamlined process for handling Continued Claim Forms eliminated delays, reduced duplication, and reduced staff and mailing costs; and

WHEREAS, The department realized first-year savings of \$2,038,389 based on elimination of delays and reduction of costs for postage, salaries, and related benefits; and

WHEREAS, As a result of these savings, it is unnecessary to appropriate funds for payment of the award to Ms. Miller; and

WHEREAS, Training classes for peace officers at the Department of the California Highway Patrol in specific law enforcement subjects are mandatory and must be tracked by the training officers to ensure officers are not deficient in meeting training requirements; and

WHEREAS, The previous manual training tracking system was cumbersome and time-consuming; and

WHEREAS, Christopher A. Berry and Gary Britton developed an interactive automated training record data system to track training of all department employees; and

WHEREAS, The newly automated tracking system eliminated the need to manually process up to 130 individual training folders several times a year and allows automated processing of training records, the creation of numerous ad hoc reports, and online access to departmental forms; and

WHEREAS, The department realized a first-year savings of \$222,825 based on the reduction of staff time for processing, reviewing, and researching training records; and

WHEREAS, As a result of these savings it is unnecessary to appropriate funds for payment of the awards to Mr. Berry and Mr. Britton; and



WHEREAS, The Safe Streets Act of 1995 requires the Department of Motor Vehicles (DMV) to send notices of driver license suspension or revocation by certified mail; and

WHEREAS, Due to a legal challenge, the contract to supply certified mail processing and forms to DMV was not renewed, which eliminated the department's ability to contract for certified mail forms and processing and required the department to seek an alternate method; and

WHEREAS, Bobette M. Hudson suggested that DMV process certified mail in-house and use the certified mail forms available free of charge from the United States Postal Service; and

WHEREAS, The department realized a first-year savings of \$170,112 based on the reduction of processing time, mail operation costs, and staff time; and

WHEREAS, The Prison Industry Authority (PIA) is responsible for the manufacture and sale of office furniture and other accessories; and

WHEREAS, In the past, PIA utilized the bid process to purchase fabrics; and

WHEREAS, Only a limited number of vendors participated in the costly bid process, which resulted in a limited choice of fabrics; and

WHEREAS, Gary Dias suggested establishing an approved brands list to purchase chair fabrics rather than utilizing the bid process; and

WHEREAS, PIA's use of the approved brands list to purchase chair fabrics allowed more bidders to qualify, creating greater competition and lower bid prices; and

WHEREAS, The authority realized a first-year savings of \$124,741 based on the savings for chair fabric purchases; and

WHEREAS, As a result of these savings, it is unnecessary to appropriate funds for payment of the award to Mr. Dias; and

WHEREAS, PIA required potential bidders to first test their products for conformance with the department's specifications, which reduced the number of participating vendors; and

WHEREAS, Gary Dias suggested revising the method of the fabric bid process for office panels and upholstered wall modular office systems by using industry standards developed by the Association for Contract Textiles; and



WHEREAS, Use of the new fabric bid process has significantly increased the number of bidders and created greater competition and lower bid prices; and

WHEREAS, The department realized a first-year savings of \$597,093; and

WHEREAS, As a result of these savings, it is unnecessary to appropriate funds for payment of the award to Mr. Dias; and

WHEREAS, Due to a shortage of energy throughout California, energy conservation is necessary and welcome; and

WHEREAS, Gerald L. Tripp suggested replacing incandescent lighting with light emitting diodes (LEDs) in the red light of traffic signal heads; and

WHEREAS, Because the LEDs consume less power, last longer, and are as bright as incandescent illuminations, the suggestion was implemented by the Department of Transportation statewide, and produces significant energy savings for the State of California; and

WHEREAS, The department realized a first-year savings of \$4,052,780 based on energy savings after installation of the LEDs; and

WHEREAS, As a result of these savings, it is unnecessary to appropriate funds for payment of the award to Mr. Tripp; and

WHEREAS, Registered nurses are increasingly working in independent settings in which it is desirable to display a wall certificate; and

WHEREAS, Between 1972 and 1989 approximately 136,000 registered nurses were not issued wall certificates for display; and

WHEREAS, Ruth Caouette and Dan R. Cope suggested wall certificates be made available for purchase by registered nurses via mail order for a cost of \$30 each; and

WHEREAS, The department realized revenue of \$117,761; and

WHEREAS, As a result of these savings, it is unnecessary to appropriate funds for payment of the award to Ms. Caouette and Mr. Cope; and

WHEREAS, Implementation of these suggestions has resulted in actual savings and revenue of \$7,807,961; and

WHEREAS, As a result of these savings and increased revenue, it is unnecessary to appropriate additional funds for payment of awards to these employees; now, therefore, be it



Resolved by the Senate of the State of California, the Assembly thereof concurring, That the Legislature hereby declares that merit award payments, authorized by the Department of Personnel Administration, are hereby made to Joseph M. Beatty in the amount of \$43,426, Darlene R. Miller in the amount of \$45,000, Christopher A. Berry and Gary Britton in the amount of \$6,142, to be divided equally, Bobette M. Hudson in the amount of \$12,011, Gary Dias in the amount of \$7,474, Gary Dias in the amount of \$40,860, Gerald L. Tripp in the amount of \$45,000, and Ruth Caouette and Dan R. Cope in the amount to \$6,776, to be divided equally, and be it further

Resolved, That the Secretary of the Senate transmit copies of this resolution to the Controller and the Department of Personnel Administration.



Attest:

Secretary of State

